



NOTICE OF COUNCIL MEETING

**Annual Meeting of the Town Council
Monday 22nd June 2026 immediately following the
Planning & Payments Committee Meeting
Council Chamber, Memorial Hall, Hawley Green GU17 9BW**

Councillors are hereby summoned to attend the following meeting.
Please inform the Clerk if you are unable to attend.

This is a meeting in public. If you would like to join and have any special requirements eg. access or a copy of the agenda in another format, eg. large print, please contact us.

Agendas and minutes are available at www.blackwaterandhawleytowncouncil.gov.uk

J Shaw

Jo Shaw
Town Clerk

17th June 2026

AGENDA

- 1. APOLOGIES FOR ABSENCE**
To receive any apologies for absence from the meeting
- 2. DECLARATIONS OF INTEREST**
To receive declarations of interest for any item on the agenda
- 3. COUNCILLORS QUESTIONS**
To receive questions from Town Councillors (prior notification preferred).
- 4. DEMOCRATIC FIFTEEN MINUTES**
To allow members of the public to speak or ask questions, with priority given to items on the agenda. To receive comments submitted to the Town Clerk prior to the meeting (not exceeding 15 minutes).
- 5. MINUTES OF THE LAST MEETING**
 - 5.1 To Approve the Minutes of the Last Meeting**
To consider the minutes of the meetings held on 18th May 2026 and to authorise their signing as a true and correct record. **Appendix A**
 - 5.2 Matters Arising**
To discuss any matters arising from the meetings of 18th May 2026 not discussed elsewhere on this Agenda.
- 6. REPORT OF THE CHAIR OF THE COUNCIL**
- 7. DISTRICT & COUNTY REPORTS**
- 8. REPORTS FROM REPRESENTATIVES ON OUTSIDE AND OTHER BODIES**
To receive reports from representatives on outside and other bodies.

9. ANNUAL TOWN PLAN

Councillors to discuss and consider projects for inclusion in the updated Town Plan.

10. TO RECEIVE AND CONSIDER REPORTS COMMITTEE MINUTES & RECOMMENDATIONS FROM OTHER COMMITTEES & WORKING GROUPS

- Planning & Payments Committee Meeting held on 18th May 2026
- Planning & Payments Committee Meeting held on 8th June 2026

11. FINANCE 2026/27

11.1 Draft Income and Expenditure Reports 31/05/2026

To note the contents of the draft I&E report for period ended 31st May 2026. **Appendix B, Appendix C**

11.2 Bank Reconciliation 31/05/2026

To note the contents of Rialtas bank reconciliation report and sign Bank Statements at 30th April 2026. **Appendix D**

11.3 Earmarked Reserve (EMR)

Councillors to consider an EMR for Hawley Fayre of £720.00 being the sum of the money raised last financial year for reinvesting in the community event.

11.4 Tree Survey Quote Comparison

Following the recent survey, Councillors to consider the quotes comparison and agree a contractor to carry out the work.

Appendix E

12. INFORMATION ITEMS

15.3 Town Clerk's Estates Report June 2026. **Appendix F**

15.4 Buzz Article June 2026. **Appendix G**

13. OTHER BUSINESS – NOT FOR DECISION

14. EXCLUSION OF THE PUBLIC & PRESS

To RESOLVE that, in view of the confidential nature of the business about to be transacted, it is advisable that the public and press are temporarily excluded and are asked to withdraw for remaining items on the Agenda.

15. COTTAGE LEASE

16. BLACKWATER CENTRE

17. STAFFING UPDATE

18. OTHER CONFIDENTIAL BUSINESS – NOT FOR DECISION